



Marshall J Gardner Center for the Arts

540 S Lake Street, Gary, Indiana 46403

219/885-9114

RENTAL INFORMATION

- Gallery Event Space 4,800 sq ft
 - Building occupancy capacity 200 persons
 - UV Air Cleaner System
 - Whole Building dehumidification system
 - 2 unisex bathrooms (one is ADA compliant)
 - 10 – Round Banquet tables 72” each seat 10 – 12 – with round black tablecloths
 - 6 – Rectangle 6’ Lifetime tables – with rectangular black tablecloths
 - 4 – Round High-top cocktail tables with black cocktail covers
 - 8 card tables with black card table cloths.
 - 135 – padded folding chairs
 - Stage
 - Speaker system
 - Cordless Microphone system
 - DVD/Projector
 - “Private Event” sandwich-style sign board
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- Rental of the space requires the renter to provide for set-up and take-down of tables/chairs as well as trash removal. Renter must work around current exhibits.
 - A \$500 refundable deposit is required to be paid upon signing of the rental agreement.

Rates are as follows:

Weekdays: \$350 (Monday – Thursday)

Weekends: \$500 (Friday, Saturday, Sunday)

Not-for-Profit accommodation rental rates:

(must provide bona-fide Not-for-Profit documentation with contract)

Weekdays: \$200

Weekends: \$350